

AGENDA - REGULAR PUBLIC MEETING

JULY 18, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
 - Semi-Annual H.I.B. and Violence, Vandalism, Weapons and Substance Abuse Reporting
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Physical Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

JULY 18, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 1 through 7 be approved.

Roll Call:

1. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
7/18/2016	7:15 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
8/15/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/12/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

2. that the Board approve the minutes and attachments of the June 27, 2016 Regular Public Meeting, Executive Session I and Executive Session II. **(attached)**
3. that the Board approve the Mentoring Plan for the 2016-2017 school year. **(attached)**
4. that the Board approve the following Resolution regarding Executive Session minutes:

Be It Resolved,	<p>that the Old Tappan Board of Education hereby makes available the Executive Session meeting minutes for the following meeting dates in accordance with N.J.S.A. 10:4-13:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>01/07/2015</td> <td>07/13/2015</td> </tr> <tr> <td>01/28/2015</td> <td>08/17/2015</td> </tr> <tr> <td>02/11/2015</td> <td>09/09/2015</td> </tr> <tr> <td>03/02/2015</td> <td>09/28/2015</td> </tr> <tr> <td>03/18/2015</td> <td>10/12/2015</td> </tr> <tr> <td>04/13/2015</td> <td>10/26/2015</td> </tr> <tr> <td>04/27/2015</td> <td>11/09/2015</td> </tr> <tr> <td>05/11/2015</td> <td>11/23/2015</td> </tr> <tr> <td>06/08/2015</td> <td>12/14/2015</td> </tr> <tr> <td>06/24/2015</td> <td></td> </tr> </table>	01/07/2015	07/13/2015	01/28/2015	08/17/2015	02/11/2015	09/09/2015	03/02/2015	09/28/2015	03/18/2015	10/12/2015	04/13/2015	10/26/2015	04/27/2015	11/09/2015	05/11/2015	11/23/2015	06/08/2015	12/14/2015	06/24/2015	
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06/24/2015																					

I. BOARD OPERATIONS/POLICY (Cont'd)

JULY 18, 2016

5. that the Board approve the submission of the Comprehensive Equity Plan for the School Years 2016-2017 through 2018-2019, and the signed Statement of Assurance. **(attached)**

6. that the Board approve the following appointments for the 2016-2017 School Year:

- | | |
|---|----------------------|
| a. Affirmative Action Officer for District & Curriculum | Connelly, Angela |
| b. Board Secretary | Barrett, Doug |
| c. Public Agency Compliance Officer | Barrett, Doug |
| d. Custodian of Records | Barrett, Doug |
| e. Attendance Officer | Da Giau, Danielle |
| f. Americans With Disabilities Act Officer | Shpetner, Fredericka |
| g. Right-To-Know Contact Person | Oliver, William |
| h. Indoor Air Quality Officer | Oliver, William |
| i. Integrated Pest Management Coordinator | Oliver, William |

7. that the Board rescind Resolution #185 (approved 6/27/2016) and approve the submission of the Equivalency Application for Teacher Evaluation to the New Jersey Department of Education for the 2015-2016 school year. **(attached)**

II. HUMAN RESOURCES
Mr. John Shahdanian

JULY 18, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 1 through 5
 Roll Call:

1. that the Board approve the re-employment of the following 10-month employee for the period September 1, 2016 through June 30, 2017:

Name	Position	Rate
Quevedo, Hugo	Part-Time Computer Technology Assistant (no benefits)	\$17.50 per hour/15 hours per week

2. that the Board approve Maria Valentino for Maintenance Office clerical work for the 2016-2017 school year, as per negotiated agreement.
3. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year:

Name of Aide	Type	Grade	Time	Hourly Rate
Kennedy, Tracy	In-District	To be determined	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

4. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year:

Name of Aide	Type	Grade	Time	Hourly Rate
Rohrbacher, Elana	In-District	To be determined	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

5. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year:

Name of Aide	Type	Grade	Time	Hourly Rate
Valentin, Bonnie	In-District	To be determined	4 hours/day including morning duty	\$15.50

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

JULY 18, 2016

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 1 through 3 be approved.

Roll Call:

1. that the Board approve the facilities request from the Old Tappan PTO to use the TBD Gym for the Staff Welcome Back Luncheon on 9/1/2016, from 9:00 a.m. to 2:30 p.m.
2. that the Board approve the following change orders for the Charles DeWolf Middle School New Security Vestibule and Corridor Renovations Project:

Change Order #	Reason	Cost
GC-01	Cost for an additional 8' long display case at the Charles DeWolf Middle School.	\$6,350.79
GC-02	Cost to install three (3) new aluminum saddles at the Charles DeWolf Middle School.	\$ 650.00

Note: These change orders will be deducted from the project's \$30,000 Allowance

3. that the Board approve a facilities request from the NVRHS Old Tappan Golden Knight's Volleyball Team, to hold a volleyball practices, on an as needed basis, in the T. Baldwin Demarest Elementary School Gym or All-Purpose Room and/or the Charles DeWolf Middle School Rossi Gym, August 15, 2016 through August 31, 2016, during designated times.

EXPLANATION: Dr. Bruce Sabatini, Principal of the Northern Valley High School at Old Tappan, made this request on behalf of the Volleyball Team due to the fact that the High School Gym is still under construction.

V. FINANCE & BUDGET
Mr. Kurt Linder

JULY 18, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 1 through 13 be approved.

Roll Call:

1. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **additional June, 2015** bills in the amount of **\$306,095.19** for the current expense. **(attached)**
2. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **July, 2016** bills in the amount of **\$3,189.00** for the current expense. **(attached)**
3. that the Board approve the payment of the **supplemental year end** payroll. The School Business Administrator/Board Secretary is authorized to release the warrant for the payroll of **\$140,659.22** for the month of **June, 2016**.
4. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$124,980.68** for the month of **July, 2016**.
- 5 that the Board approve the **June, 2016** Transfers. **(attached)**
6. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **June, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2015-2016 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

Douglas Barrett
Board Secretary

Date

7. that the Board approve the educational services provided by the New Jersey Commission For The Blind and Visually Impaired for student #506. Contract amount for the 2016-2017 school year shall not exceed \$1,900 and billing will be for serviced provided only.

- 8. that the Board approve the contract with Bergen County Special Services for Audiological Services for students #444, #472, #497 and #513. The contract amount for the 2016-2017 school year shall not exceed a cumulative total of \$1,880 and billing will only be for services provided.
- 9. that the Board authorize payment of educational tuition and/or transportation for the following pupil for the 2016 summer session:

Student	Facility Location	Tuition	Transportation
505	Closter	\$925.00	To be determined

- 10. that the Board authorize payment of educational tuition and/or transportation for the following pupils for the 2016-2017 school year:

Student	Facility Location	Tuition	Transportation
441	Closter (Tenakill)	\$25,152.00	To be determined
505	Closter (Hillside)	\$15,726.00	To be determined
511	Closter (Hillside)	\$15,726.00	To be determined

- 11. that the Board approve the Annual Contract for Hospital Instruction between the Old Tappan School District and the Bergen County Special Services School District for the 2016-2017 school year at a rate of \$65 per hour, on an as-needed basis.
- 12. that the Board approve the submission of the FY 2017 IDEA Part B Grant application to the State Department of Education, and accepts the grant award of the funds upon subsequent approval of the FY 2017 IDEA application.
- 13. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to pay bills between Board meetings, as the next scheduled Board Meeting is August 15, 2016 and there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____